



Public Health Measures are applied across all CPF settings

Basic hygiene



Basic hygiene measures include good hand hygiene, cough, and sneeze etiquette, avoid touching your face, and regularly clean and disinfect surfaces (door handles, tables).

Tracing



Not mandated/required at this level.

Vaccination



Getting vaccinated is still the key step to gain more protection against the virus. While staff and visitors on site no longer need to be vaccinated, we will continue to ask employees, contractors and volunteers for their status to manage risk. No response will be accepted as no vaccination. Preschool parents will not be asked for status but will be asked to wear a mask. Parent or caregiver volunteers on trips and in classrooms will be asked to mask.

If you are sick - stay home and get tested



If you have cold, flu or COVID-19 symptoms, stay home. Call your doctor or Healthline on 0800 358 5453 for advice about getting tested. Staff are to observe children on arrival, checking for symptoms. Those presenting as unwell will have parents contacted so arrangements for collection from school can be made. Children will need to stay home until they are well or return a negative test. The room opposite the medical room will be used for isolation. Office staff must be notified before receiving a child with symptoms.

Ventilation



Indoor spaces will be well ventilated by opening windows, and any vents throughout the day. These will be left open at break times. The room temperature will be managed (including through heat pumps) at 18 degrees. Clothing will need to support this.

Case Management at all CPF settings



Suspected or confirmed cases of COVID-19: Staff and student positive cases need to be reported to the Principal. The Ministry of Health will contact those who may need to self-isolate and get tested.



Closing Upper Hutt School on site is an unlikely option. However, it may be considered if there is a high volume of cases in our school. In the event of insufficient staffing numbers, advice will be sought from the Ministry of Education and the Ministry of Health.

ORANGE Upper Hutt School is **OPEN** for on site learning for **all** children. Every child is welcome at Upper Hutt School. Children are not required to show evidence of vaccination status.

Masks are required:

- for all staff, relievers, volunteers and visitors to the school (medical grade required for staff) and for all parents on site

Masks are recommended:

- for all ākonga Years 4 and up when indoors or in close contact with others (children in Year 3 and 4 composite classes may also wear masks). They must be the type that attaches to the head either through an ear loop or a head loop

There is no requirement for masks to be worn in **Years 1-3** but anyone who chooses to wear a mask will be supported to do so.

Please provide named masks for your Year 4, 5 & 6 child if continuing. When masks are not worn (during playtime and lunchtime outside), they will be kept in a named paper bag. Children will be taught and supported with protocols for safe mask use.

Vaccinations - whilst all staff at Upper Hutt School are fully vaccinated, it is no longer a mandated requirement of being employed in NZ schools. We will continue to ask the vaccination status of employees. **Children with complex medical needs** can seek advice from their health professional about whether it is appropriate to come to school. Parents, caregivers and students will need to work with the school to develop a plan to support attendance on site.

If children come to school unwell or become **unwell**, we will contact parents to come and pick up their child.

Curriculum related activities – Large activities with students, such as **School Gatherings**, will have restricted numbers or be held outdoors. These events will be closer to Hub level size to allow distancing.

Exercising and singing will be held outdoors. When singing, children must be 2m apart. There will be no singing in classes still.

EOTC activities and **school events** can go ahead but will need careful planning. Staff will work closely with venues to ensure any requirements for COVID-19 protection are understood and can be met.

Hygiene: sanitise on entry to classroom, washing hands before and after eating. Keep classroom clean and tidy, wiping tables/ chairs at the end of the day.

The school will operate as 1 bubble during break times.

Toilets will follow normal usage.

The Staffroom can be used by all staff. If not eating or drinking, wear a mask. Windows will be opened and a purifier will be set up in the staffroom.

Staff and Hub Meetings- these are not restricted for number but all attendees need to wear masks.

These staff guidelines will change if there is a marked increase in cases.

Classes will be given **opportunities each day for outdoor learning and activities when weather allows.**

If **parents** come into the school grounds they are asked to wear a mask. They may come on site indoors only by invitation and with a mask. **See New Entrant and Preschool guidelines.**

Parents and caregivers may bring children into school or may drop off children at any gate, and pick up from **Gates 1 and 4** only. These will be supervised.

New Entrant parents/caregivers may enter the classroom (from any gate) but masks must be worn. **Preschool Visitors' afternoons** will continue. These will be held in Mohoki. All parents/caregivers will need to wear masks and will sign in at the classroom.

Essential support services and agencies such as learning support services may be on site. Attendance will be minimised as much as possible. Permission for services to be on site will be given by Senior Leadership.

Playgrounds and playground spaces can all be used.

All classes will be **eating outside. Breakfast club - will run across two or three Hub areas on a Monday, Wed and Fri morning before school where adults are available.**

Home learning will be provided for those children who are at home due to **isolation requirements or illness.** This will be a mix of paper and digital learning available. We will talk with families about borrowing school devices if needed.

Gates will be locked between 9:15am and 2:45pm. Please use the Martin Street entrance if you need to access the Office. This gate will remain unlocked at all times.

