



COVID-19 Protection Framework (CPF)

How Upper Hutt School will work to help protect our community (February 2022)

Public Health Measures are applied across all CPF settings

Basic hygiene



Basic hygiene measures include good hand hygiene, cough, and sneeze etiquette, avoid touching your face, and regularly clean and disinfect surfaces (door handles, tables).

Contact tracing



QR Code posters for the NZ COVID Tracer App are displayed. Other contact tracing systems are in place, including an attendance register and visitor register.

Vaccination



Getting vaccinated is a key step to gain more protection against the virus. From 2 January 2022, only fully vaccinated staff and support people can have contact with children. This includes parent or caregiver volunteers on trips and in classrooms.

If you are sick - stay home and get tested



If you have cold, flu or COVID-19 symptoms, stay home. Call your doctor or Healthline on 0800 358 5453 for advice about getting tested. Staff are to observe children on arrival, checking for symptoms. Those presenting as unwell will have parents contacted so arrangements for collection from school can be made. Children will need to stay home until they are well or return a negative test. The room opposite the medical room will be used for isolation.

Ventilation



Indoor spaces will be well ventilated by opening windows, doors, and any vents throughout the day. These will be left open at break times.

Case Management at all CPF settings



Suspected or confirmed cases of COVID-19: Upper Hutt School will follow detailed public health guidelines to identify close or casual contacts of any suspected or confirmed cases. Either the Ministry of Health or the school will contact those who may need to self-isolate and get tested. Clear information about next steps will be provided. Our contact tracing systems at school will support this process.



Closing Upper Hutt School on site is an unlikely option. However, it may be considered if there is a high volume of cases in our school. In the event of insufficient staffing numbers, advice will be sought from the Ministry of Education and the Ministry of Health.

RED Upper Hutt School is **OPEN** for on site learning for **all** children. Every child is welcome at Upper Hutt School. Children are not required to show evidence of vaccination status.

Masks are required:

- for all ākonga Years 4 and up when indoors or in close contact with others (children in Year 3 and 4 composite classes will all be asked to wear masks). They must be the type that attaches to the head either through an ear loop or a head loop
- for all staff, volunteers and visitors to the school (medical grade required for staff)

There is no requirement for masks to be worn in **Years 1-3** but anyone who chooses to wear a mask will be supported to do so.

Children who have an **exemption card or a letter** from their medical practitioner or approved agency will not be required to wear a mask

Please provide named masks for your Year 4, 5 & 6 child. When masks are not worn (during playtime and lunchtime outside), they will be kept in a named paper bag. Children will be taught and supported with protocols for safe mask use.

Vaccinations - all staff at Upper Hutt School are fully vaccinated and will have their booster by either 1 March 2022 or 183 days after their second vaccination, whichever is the later.

Children with complex medical needs can seek advice from their health professional about whether it is appropriate to come to school. Parents, caregivers and students will need to work with the school to develop a plan to support attendance on site.

If children come to school unwell or become **unwell**, we will contact parents to come and pick up their child.

PE equipment will be allocated to classes/ Hubs for use at break times. There will be extra emphasis on regular hand washing before and after use of equipment.

Curriculum related activities – Large activities with students including **Hub and School Gatherings** will not go ahead unless held outdoors. These events will be minimised and classes will be seated in finite groups.

Exercising and singing will be held outdoors. When singing, children must be 2m apart.

EOTC activities can go ahead but will need careful planning. Staff will work closely with the venue to ensure any requirements for COVID-19 protection are understood and can be met.

Staff working across more than one group/class of children will be minimised. Relief teachers must wear masks.

The school will be split into 3 Hub “bubbles”-Kakano, Mahuri and Rakau. Hubs will not mix indoors or out. Each Hub will have an allocated play area. This is to minimise points of contact throughout the school day.

Toilets will be allocated to specific groups of students.

Three **staffroom spaces** will be set up to minimise staff hub bubbles mixing.

No non-essential visitors on site.

Classes will be given **multiple opportunities each day for outdoor learning and activities.** Masks are not required to be worn outside. This will ensure children have many breaks from wearing a mask (including morning tea and lunchtime).

Parents and caregivers of children in **Year 2-6** are asked to drop off and pick up children from the gates. **Year 1** parents and caregivers may drop off at classroom doors but are not able to enter rooms. **New Entrant** parents/caregivers may enter the classroom, but may only do this through the gates on the corner of Blenheim and Brown Streets. Masks must be worn and all visitors must scan in.

If parents need to come into the school grounds, please scan in and wear a mask.

Essential support services and agencies such as learning support services may be on site. Attendance will be minimised as much as possible. Permission for services to be on site will be given by Senior Leadership.

Playgrounds and playground spaces can be used but will be allocated to Year 1-2, Year 3-4 and Year 5-6 separately. Playgrounds will be closed after school.

All classes will be **eating outside.**

Home learning will be provided for those children who are at home due to **isolation requirements or illness.** This will be a mix of paper and digital learning available. We will talk with families about borrowing school devices if needed.

Gates will be locked between 9:15am and 2:45pm. Please use the Martin Street entrance if you need to access the Office. This gate will remain unlocked at all times.

Families will need to select a gate for their children to be collected from in the afternoon. Teachers will be supervising **pick ups at the gates.** The bell will ring at 3pm. If you are waiting at the gate to pick up your child, please maintain a 1 meter distance from other parents.

Preschool Visitors’ afternoons will continue. These will be held in Ruma Rua as there is more space. All parents/caregivers will need to be vaccinated in order to stay in the classroom for the afternoon. Please wear a mask and scan or sign in.