

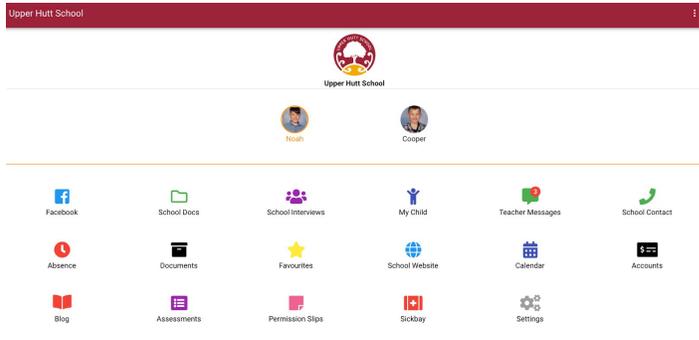
# December 2020: UHS Reporting Term 4 and Communications (please take time to read :)



## Our reporting goals at Upper Hutt School:

- *Timely, purposeful information about your child's learning.*
- *Personalised learning information and feedback to you and your child (the days of simply being 'one of the crowd' and accepting a 'one-size-fits-all' solution are over).*
- *Greater emphasis on 'formative assessment' and reporting: information that informs next steps*

On **Friday 11th December** all children will receive reporting information through the Parent Portal. This will be the first time you are seeing learning information on the Parent Portal dashboard. Basically there are three areas you need to access:

1. Go to @School App on your phone	
2. The home screen will open	
3. <b>Blog:</b> where you can access your child's P.R.I.D.E C.A.R Empathy report	 <p><b>Blog</b></p>
4. <b>Learning Space:</b> a. Your child's detailed writing progress and goals (our focus this term) b. Basic reading goals c. Basic maths goals	 <p><b>Learning Space</b></p>
5. <b>Assessments:</b> where you will find your child's overall teacher judgements for reading, writing and maths	 <p><b>Assessments</b></p>

This reporting is all very new - for teachers and for parents. The reason we have changed our traditional reporting is because we want parents to have regular, updated, ongoing and easily accessible information about their child's learning (not just at two points in a year). The new way of reporting also means that children can be an active part of reflecting on and celebrating their learning progress.

Our plan had been to go 'live' with this reporting format at the start of 2021. However, we want to try some of it this term so we can work through any problems or issues with you. We will be asking for feedback so you can help us refine this new way of reporting.

**You will not be able to access this reporting if you have not currently signed up for the school Parent Portal.**

If you have not signed up, these are the following options:

- Ask the office to resend you log on details and offer phone support
- Attend a school drop in session, so a teacher can help you with any logging on issues (every Friday afternoon at Ruma Mohoki from 3:10 - 3:30)
- Ask for a paper copy of the learning information to be sent home (it doesn't look as good as it does online, but we will be happy to send this home to you. We appreciate that one system will not work for everyone.

Before Friday 11th December when you will get access to this information, we will share some short videos to help show you how to access this information (to help make it easy).

**In 2021 the full reporting information you will receive is:**

- *Full ongoing access to all learning goals and progress in Reading, writing and maths. This information will be updated regularly every term*
- *P.R.I.D.E C.A.R information (about your child's social and emotional development)*
- *Two summary reports that go home twice a year*
- *Two parent- child - teacher learning conferences*

## **Communication update**

Last year we sent out a survey to all families to get feedback about our school communications with parents. In short your feedback said:

- *Families were confused about when and where communication was sent to them (e.g sometimes on facebook, sometimes email, sometimes paper notice etc)*
- *Majority of people wanted a 'central space' where the school sent all communication and preferably an app where you got a notification to say the school had sent something to you you needed to read*

As a result of your feedback, we made the decision to 'centralise' our communication system and align it with our Student Management System (SMS). The plan is that all of our school communication and all reporting information about your children's learning will come from one space - yay!

Designing and learning this new system has been hard work. We apologise for the quirks/ glitches/ problems with the new system and. PLEASE: WE WANT TO HEAR FROM YOU IF ANYTHING IS NOT WORKING AS YOU EXPECT. We need your feedback so we can work on ironing out all the bumps in the new system and also get a feel for how this is working for you.

***You have our word that we will keep working until the system is working efficiently and smoothly for you and the school.***

***Copies of all information that gets sent out from our school will also be on our school website - our communication page so you can access this at any time.***

At the start of next year we will send out a one page document that outlines the UHS Communication Guidelines - your one stop sheet that tells you the how, when, where of all our school communications.

Thank you for your patience and support for our school as we have been building this new communication system. Our strategic goal:

**Strategic goal 3:**

*Our community builds partnerships that nurture learning inside and outside the school gate*

**UHS Initiative:**

*Empowering parents to be 'engaged, connected and informed' about their child's learning*

**Communications objectives:**

**Engaged:** *Parents/ stakeholders are confident and comfortable with communicating to and responding back to school - communicating and responding.*

**Connected:** *Parents/ stakeholders have multiple options available to connect and commit in ways that work for them.*

**Informed:** *Parents/ stakeholders have all the information they need to make decisions/ choices.*